

EECF STANDARD GRANTS PROGRAMME

Through its Standard Grants programme, East End Community Foundation seeks to fund high quality projects or services that will make a positive and long-lasting difference to local residents in the London borough of Tower Hamlets.

Before applying for funding, please read the following guidance carefully.

1. How much money is available?

Organisations can apply for a grant of up to £10,000. Each year, EECF will distribute approximately 10-15 grants through the fund.

2. Tower Hamlets Grants

There are three strands to this programme:

- Employment
- Education & Learning
- Wellbeing & Inclusion

Applications should focus on **one** of these priority areas.

In all cases, applications should demonstrate that there is a need for the project or service for which you are seeking funding and that, where appropriate, the people who will benefit have been involved in the planning and developing the proposed activities. You should be able to demonstrate that your organisation has appropriate links or networks in place to be able to deliver the proposal. We welcome the involvement of volunteers and where appropriate, the use of volunteers within projects and services is encouraged.

East End Community Foundation will consider contributing towards organisations' core costs where necessary.

Employment

To address the high rates of unemployment in the borough, East End Community Foundation would like to fund organisations and projects that are moving people significantly closer to, or directly into sustainable employment or self-employment.

Projects could include, but are not limited to:

- Projects or activities that support people into work

- Accredited training linked to employment opportunities
- Support with work experience or job searching where there is a clear link to employment opportunities
- Projects that provide training and skills to enable people to start self-employment

Proposals should demonstrate a clear progression route for participants and have demonstrable experience of supporting people into employment. Organisations should demonstrate that they have the appropriate links to employment opportunities in the local area.

Education & Learning

East End Community Foundation recognises that education and skills development is the key to enabling people to fulfil their potential. Through funding learning and education projects for all ages, we aim to increase the skills level of local people to support them in reaching their goals.

Projects could include, but are not limited to:

- Pre-school education
- Projects that provide study support activities to increase participants qualifications
- Activity sessions that enable people to gain new skills
- ESOL classes to support people struggling with language barriers
- Support for young people not in education, employment or training to access training or gain accredited skills
- Projects that provide people with employability skills e.g. time management, communication, CV building, interview techniques, self-confidence etc.

Proposals should demonstrate what skills or learning participants will gain from the project or activities and how these skills can be used beyond the life of the provision. Proposals should have a clear set of objectives showing how people will benefit from attending. Tutors should be appropriately qualified to deliver education/learning activities.

Wellbeing & Inclusion

At East End Community Foundation, our activities are focused on supporting the diverse and vibrant communities we serve. However, there are still many residents dealing with isolation and other issues that affect their wellbeing. Through this theme, we will prioritise activities that can demonstrate a measurable and lasting change in relation to an identified community need.

For example, this could include issues related to poverty and deprivation, mental or physical health issues, discrimination, domestic violence, gang involvement or any other issue affecting people's wellbeing and inclusion. Please note this is not an exhaustive list but intended to give groups an understanding of an identifiable community need that a project may be responding to.

Priorities include, but are not limited to:

- Advice services, with a focus on debt advice, delivered by registered advice providers with qualified staff
- Projects that support residents to make measurable changes in reducing their isolation
- Activities that will encourage people to play an active part in society and reduce their vulnerability
- Projects that will have a measurable and long-lasting impact on participants' wellbeing

Proposals must demonstrate how the project activities will have a tangible and lasting impact on participants' wellbeing and inclusion. Organisations must be able to demonstrate that they will be meeting an identified need within the community and that there is evidence from the community and/or research that shows this type of provision will be effective.

3. Who can apply for the funding?

To be eligible to apply, organisations must:

- be a new or existing social or community organisation, i.e. not-for-profit
- be connected with and meeting the needs of the local community in Tower Hamlets
- be formally constituted
- have a bank account requiring two signatories

Applications from organisations that have a financial deficit will not be considered.

EECF's funding is targeted at smaller organisations, with a turnover of up to £1.5 million.

EECF welcomes applications for projects which involve people from a range of backgrounds and ethnicities; where a project is for people from a single community, you will need to demonstrate the particular value that the project will add to this community.

4. What types of activities cannot be funded?

East End Community Foundation will not fund:

- Expenditure or activities that have already taken place. By this we mean that retrospective funding will not be awarded; applications may be for ongoing provision
- Services which are a statutory responsibility (i.e. are the responsibility of the Council, Government or Health Authorities)
- Projects that have no community or charitable element
- Projects that are purely for the advancement of religion or politics
- Foreign travel
- Mother tongue classes

East End Community Foundation does not make grants to individuals.

5. How do I apply for funding?

Organisations are required to contact East End Community Foundation by phone to discuss their proposal. You will then need to fill in our application form which will be sent to you if appropriate.

EECF's grants team can be contacted on **020 7345 4444** or grants@eastendcf.org

6. Repeat Funding

Please note there is a four-year grant funding policy in place for supported projects. After four years of consecutive funding from the EECF Standard Grants Programme organisations will be ineligible to apply for the same project for a 12-month period and should seek alternative funding during this time.

During this 12-month period organisations are eligible to apply for funding to support other elements of their work.

7. Monitoring

If your application is successful, you must be able to spend the money within 12 months of the grant being awarded.

You will need to keep financial records of how the grant is spent. You must keep all receipts and invoices for expenditure from the grant, and submit these to East End Community Foundation in accordance with the monitoring timetable indicated within the grant offer letter.

You will also be required to keep records of how many people benefit from the project or activities, and the difference the project has made to them. These pieces of information must be submitted on East End Community Foundation's end of grant report form.

The contribution of East End Community Foundation must be acknowledged in any promotional literature or annual report issued on your behalf within twelve months of receiving the grant or any instalment of the grant. Copies of such material must be supplied to East End Community Foundation free of charge.

We reserve the right to use any photographs or details of the project in any future literature and/or promotion.

8. Equal Opportunities

East End Community Foundation is committed to equal opportunities for all, and we expect groups and organisations applying for grants to show that they are aware of equal opportunities, and can demonstrate commitment to them. Accordingly, organisations applying for grants for the first time are required to submit their Equal Opportunities Statement with their application.

9. Timetable

There are three application deadlines for the EECF Standard Grants Fund in 2019. Organisations will be notified of the outcome of their application 10-12 weeks after the application deadline.

The application deadlines for 2019 are:

- 25th March

- 24th June
- 23rd September