

## THE JOHN LAING CHARITABLE TRUST FUND

East End Community Foundation is distributing funding on behalf of the John Laing Charitable Trust to support local organisations in the City of London, Hackney, Newham and Tower Hamlets. The John Laing Charitable Trust Fund has been established to benefit community and grassroots organisations with an annual income of £300,000 or less addressing key issues in the East End. Organisations can apply for funding to support homelessness, disadvantaged and exploited young people, education or community regeneration.

### How much money is available?

The total value of the fund is £20,000. Organisations may apply for grants up to £1,000.

### What are the grants for?

Grants will be awarded to quality projects delivering activities designed to address one of the following issues in the City of London, Hackney, Newham or Tower Hamlets:

- Homelessness
- Disadvantaged and exploited young people
- Education (aged 3 – 18)
- Community regeneration (including the elderly)

### Who can apply for funding?

To be eligible to apply, organisations must:

- be a not-for-profit organisation that is formally constituted i.e. have a signed governing document in the group's name
- Have an annual turnover of under £300,000 per annum
- be connected with and meeting the needs of the local community
- have at least two unrelated management committee members if they are an unincorporated organisation or voluntary group
- have good financial management procedures, including a record of income and expenditure
- have a bank account in the name of the group, with at least two unrelated cheque signatories
- have a safeguarding policy in place if working with young people and children under the age of 18 or vulnerable adults, where applicable

**Applications from organisations that have a financial deficit will not be considered.**

## What types of activities cannot be funded?

- Expenditure or activities that have already taken place. By this we mean that retrospective funding will not be awarded; applications may be for on-going provision
- Services which are a statutory responsibility (i.e. are the responsibility of the Council, Government or Health Authorities)
- Projects that have no community or charitable element i.e. commercial ventures
- Projects that are purely for the advancement of religion or politics
- Foreign travel
- Mother tongue classes

**East End Community Foundation does not make grants to individuals.**

## Equal Opportunities

East End Community Foundation and John Laing Charitable Trust are committed to equal opportunities for all, and we expect groups and organisations applying for grants to show that they are aware of equal opportunities, and can demonstrate commitment to them. Accordingly, organisations applying for grants for the first time are required to submit their Equal Opportunities Statement with their application.

## Monitoring

If your application is successful, you must be able to spend the money within 12 months of the grant being awarded. You will need to keep financial records of how the grant is spent, including receipts and invoices. You will also be required to keep records of the identified outputs e.g. number of people benefiting from the project and the identified outcomes e.g. the difference the project has made to them. East End Community Foundation will require a case story from one participant so it is important to gather information throughout the duration of the activities. These pieces of information must be submitted in an end of grant report form in accordance with the monitoring timetable indicated within the grant offer letter.

The contribution of the John Laing Charitable Trust Fund must be acknowledged in any promotional literature or annual report issued on your behalf within twelve months of receiving the grant or any instalment of the grant. Copies of such material must be supplied to East End Community Foundation free of charge.

## How do I apply for funding?

Please [click here](#) to access the online application form. If you would like a paper application form or would like to discuss your application with the EECF Grants Team please call 020 7345 4444 or email [grants@eastendcf.org](mailto:grants@eastendcf.org)

## Timetable

Please check the grant pages on our website for more details [www.eastendcf.org](http://www.eastendcf.org). A decision will normally be available within 10-12 weeks of the application deadline.