

Isle of Dogs Grants Chest and Millwall Park Endowment Fund Guidelines

EECF (East End Community Foundation) has two funding streams available, the Isle of Dogs Grants Chest and the Millwall Park Endowment Fund. Both funds will award grants to support positive community activities across their geographic areas of benefit. Through our grant making, we aim to fund high quality projects or services that will make a positive and long-lasting difference to residents.

EECF recognises the profound and far-reaching impact of the pressures for our community caused by the ongoing cost of living. Organisations are actively encouraged to submit ideas for projects and activities that respond to the specific needs that they have identified in relation to alleviating poverty, promoting, employment, education & learning, and wellbeing for residents.

Before applying for funding, please read the following guidelines carefully.

What Funding is Available?

Organisations can apply for a grant of up to £10,000 either through the Isle of Dogs Grants Chest or the Millwall Park Endowment Fund.

Full details of each funding stream are provided below.

Isle of Dogs Grants Chest

Isle of Dogs Chest Grants

Organisations can apply for a grant of up to £10,000 in response to any clear and evidenced issue identified within the local community, provided there is a clear evidence of community need and resident engagement. We actively encourage applications that are seeking to tackle inequality and to improve the wellbeing and inclusion of residents, further developing a sense of community support.

The Isle of Dogs Grants Chest will support projects or organisations that are dealing with an identified issue. For example, this could be related to reducing poverty, increasing skills and learning, improving employability, addressing digital exclusion, improving mental or physical health, reducing discrimination, supporting people affected by domestic violence, reducing young people's involvement in crime and anti-social behaviour, or any other identifiable issue that affects people's ability to access opportunities.

Organisations can apply for funding to support residents of all ages and backgrounds. Applications must be able to demonstrate that the activities will be for the benefit of the local communities in and around the Isle of Dogs and South Poplar area.

EECF will also accept applications for emerging needs within the local area and to support organisations based within the restricted geographic area with core funding.

Millwall Park Endowment Fund

Grants must be for the purpose of:

“Carrying out improvements to the environment & the provision or improvement of public leisure amenities & activities, or in the absence of such needs, other charitable provision, to benefit the local community in the Millwall Park area”

Grants awarded can be used to support the following elements:

- Revenue and/or capital expenditure
- Purposes that encourage more use of Millwall Park and its facilities
- Projects that provide new amenities for the benefit of Millwall Park users
- Environmental, sports, recreational or leisure projects
- Projects that discourage anti-social behaviour/reduce crime around Millwall Park
- Projects that provide extra facilities or services for young people who use or live close to Millwall Park
- Activities that will address issues of diversity by encouraging integration of all sectors of the local community

We cannot award grants to cover the following elements:

- Normal maintenance or improvements to the Millwall Park area which Tower Hamlets Council would routinely carry out
- Any purposes beyond the benefit of the community in the Millwall Ward (prior to the boundary changes of May 2002)

Eligibility Requirements

To be eligible to apply to either the Isle of Dogs Grants Chest or the Millwall Park Endowment Fund, organisations must:

- Be based within and/or strongly connected with and meeting the needs of the local community in the restricted geographical area
- be a not-for-profit organisation that is formally constituted i.e. have a signed governing document in the group’s name. This includes unincorporated associations and community groups, registered charities, social enterprises, schools, Community Interest Companies (CIC), Charitable Incorporated Organisations (CIO), companies limited by guarantee and faith groups where the project clearly does not promote a particular religious or political view.
- have good financial management procedures, including annual accounts or a formal record of income and expenditure
- have a bank account in the name of the group, with at least two unrelated cheque signatories
- have at least two unrelated management committee members if you are an unincorporated organisation or voluntary group
- have a safeguarding policy in place if working with young people and children under the age of 18 or vulnerable adults, where applicable

We would like to support a variety of activities that reach a wide community audience including Black, Asian and minority ethnic (BAME) residents, people with disabilities, learning disabled people, Gypsies and Travellers, LGBTQIA+ residents, children and young people, older people and people with mental health issues or long-term health issues.

EECF's funding is targeted at smaller locally based organisations, with a turnover of under £1.5 million. Applications from organisations based in the restricted geographical areas with an income of under £1.5 million will be prioritised. Applications from organisations that have a financial deficit will not be considered.

What Cannot be Funded?

East End Community Foundation will not fund:

- Grants to individuals
- Expenditure or activities that have already taken place. By this we mean that retrospective funding will not be awarded; applications may be for ongoing provision
- Services which are a statutory responsibility (i.e. are the responsibility of the Council, Government or Health Authorities)
- Projects that have no community or charitable element
- Projects that are purely for the advancement of religion or politics

Supporting Documents

If you have not applied to EECF in the last 12-months you must attach relevant supporting documents to your online application. Alternatively, you can also send these documents in by email to grants@eastendcf.org.

Please ensure you have the following documents ready to attach to your online application:

- A copy of your governing document (e.g. articles of association or constitution)
- A copy of your most recent annual accounts (or management accounts if these are unavailable)
- A copy of one bank statement dated within the last 3-months that clearly shows the account holders details, bank account number and sort code. The bank account must be in the name of the organisation applying and have two unrelated signatories
- A copy of your Safeguarding Policy, if applicable
- A copy of your Equality & Diversity Policy*

*East End Community Foundation is committed to equality and diversity for all, and we expect groups and organisations applying for grants to show that they are aware of equality and diversity and can demonstrate commitment to them.

Application Process

We will be distributing £110,000 in funding over 2024, through two rounds:

Round 1 opens on Wednesday 3 April 2024, and the deadline for application is mid-day, **12 noon, on Monday 13 May 2024**. We will let you know the outcome of your application in mid-June.

Round 2 will open Monday 2 September 2024, and the deadline for applications is mid-day, **12 noon, on Monday 7 October 2024**. We will let you know the outcome of your application in early November.

Your application will be considered by the EECF Grants Committee and Board of Trustees within 6-8 weeks of your submission, and you will be notified of the outcome of your application by the EECF Grants Team as soon as a decision has been made.

If you have any questions or would like to talk to the Grants Team, please email us on grants@eastendcf.org we are happy to help and talk through any ideas before you apply. You can also contact us if you need a paper application form to complete.

[To apply for a grant please click here to complete an application form.](#)

Repeat Funding

Please note there is a four-year grant funding policy in place for supported projects. After four years of consecutive funding for the same project organisations will be ineligible to apply for the same project for a 12-month period and should seek alternative funding during this time.

During this 12-month period organisations are eligible to apply for funding to support other elements of their work.

Monitoring

If your application is successful, you must be able to spend the money within 12 months of the grant being awarded.

You will need to keep and provide the following;

- Financial records of how the grant is spent, including receipts and invoices
- Records and evidence of the identified outputs e.g. number of people benefiting, number of sessions, records of attendance etc.
- Records of the identified outcomes e.g. the difference the project has made to participants, participant feedback, staff observations, external reports from partners
- Anything your organisation has learned from delivering the activities
- Photographs of the project activities (if appropriate)
- A case story from at least one participant

It is important to gather information throughout the duration of your activities. These pieces of information must be submitted in an end of grant report.

The contribution of East End Community Foundation must be acknowledged in any promotional literature or annual report issued on your behalf within twelve months of receiving the grant or any

instalment of the grant. We reserve the right to use any photographs or details of the project in any future literature and/or promotion.